



## **KEY Bank Staff - Job Description**

**Title:** Kent Estuary Youth Work Bank Staff

**Main purpose of the post:** to support the development and delivery of youth & community provision in and around the Kent Estuary Area, Cumbria

**Work base:** Milnthorpe

**Wages:** JNC Youth and community Worker Scales, point 11-14 depending on qualifications/experience

**Hours:** As required by KEY and as available from you

**Accountability:** lead Youth Worker or Trustee with responsibility for line Management (as appropriate)

**Supervisory Responsibility:** Young people and volunteers (as appropriate)

### **Responsibilities**

- To undertake specific development or delivery tasks as requested by the lead Youth Worker, engaging with young people and their communities in the Kent Estuary area
- To support and help create the development of creative programmes based on the young people's wants and needs
- To support and develop the continuing work around community cohesion; enabling young people to engage in their community and support cross generational connections, building a positive community for all
- To support high levels of youth participation within activities, enabling them to have a strong voice in the activities delivered
- To assist in the keeping of records and to monitor and evaluate work undertaken
- To work within the ethos of KEY and be understanding of its Christian origins.
- Whilst you will normally be assisting one of our full-time youth workers, you may at times, be requested to supervise a session of youth work with only a volunteer to assist you. This will only happen when the youth worker usually involved (or the staff Line Manager) has assessed the situation and confirmed in writing that you are capable of providing such supervision.

### **Other details**

- You must maintain a satisfactory enhanced DBS check on automatic annual renewal.
- You must undertake refresher training in Safeguarding and Health & Safety at least once a year.
- Your appropriate expenses will be paid
- You are expected to travel independently between the various locations including at anti- social times

Key is a Charitable Incorporated Organisation, registered number 1162823