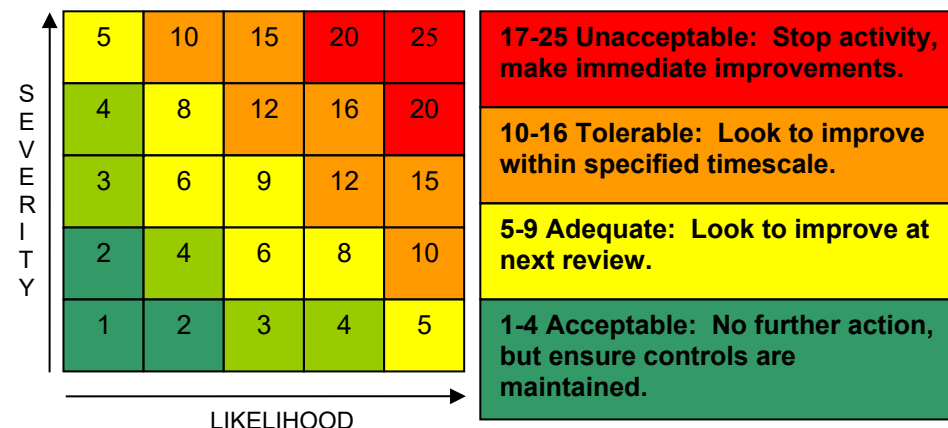


## KEY RISK ASSESSMENT FORM

Youth Club – Games, Sports & Physical Activities - Venue

PLEASE ADD FURTHER INFORMATION/HAZARDS IF APPLICABLE

Staff member responsible for risk assessment:	
Date of activity:	
<b>Key: L = Likelihood 1 - 5    S = Severity 1 - 5    R = Risk (L x S)</b>	
<b>Assessing Risk:</b>	
<b>1 – 4 acceptable    5 – 9 adequate    10 – 16 tolerable    17 – 25 unacceptable</b>	



Assessment before action						Assessment after action			
Activity Description	Foreseeable Hazard	Who might be harmed, and how?	L	S	R	Control Measures	L	S	R
All Activities / areas	Slips, trips & fall.	All participants Cuts, bruising, sprains, breaks.	3	4	12	YP informed of expected appropriate behaviour (e.g. no running). Ensure appropriate staff supervision. <i>KEY is following the NSPCC recommends:</i> Ages 9 – 12: 1 adult to 8 children Ages 13 – 18: 1 adult to 10 children (These ratios should increase if there is a young person in need of additional support and RA should be amended accordingly).	2	2	4
All Activities / areas	walking on or under equipment - slips, trips, falls and bumps	All participants. Cuts, bruising, sprains, breaks.	3	4	12	Monitor and supervise the activity closely and ensure that YP are using the equipment in the correct manner. YP informed of expected appropriate behaviour (e.g. no running). Ensure appropriate staff supervision, staff to spot the group taking part in the activity and stops or readjusts the activity if needed	2	4	8
All Activities	Young people not following instructions - slips, trips, falls and bumps	All participants. Cuts, bruising, sprains, breaks.	4	4	16	Young People to be given clear health & safety instructions required when taking part in the activities and the behaviour expectations when taking part in the activities. Staff to supervise and end or make adjustments to activities if issues arise.	2	4	8
Use of Equipment	Slips, trips, falls and bumps	All participants. Cuts, bruising, sprains, breaks.	4	4	16	Ensure equipment used is suitable for the activity. Monitor and supervise the activity closely and ensure that YP are using the equipment in the correct manner. Any equipment used such as benches are securely fixed, and staff are supporting the group effectively using the equipment.	2	4	8

Assessment before action						Assessment after action			
Activity Description	Foreseeable Hazard	Who might be harmed, and how?	L	S	R	Control Measures	L	S	R
						Clear instructions given before the activity and at any point the activity is halted in necessary.			
All Activities	Medical conditions Inc allergies, epileptic fit, diabetes, allergic reaction etc	Anyone doing activity. Dependent on medical condition	3	5	15	Young people to be always supervised. Ask young people to inform you of any conditions/allergies you may need to know about and check consent forms.	2	4	8
<b>Additional preventative and protective measures:</b> Code of conduct agreed between all participants prior to activity including statement that alcohol/smoking is prohibited. Emergency evacuation procedures should be discussed and understood on arrival at the venue. Young people participating in this activity have been made aware of the risks: This risk assessment has been shared and agreed by all participants.									
<b>OTHER STAFF AND YOUNG PEOPLE INVOLVED IN THIS ACTIVITY</b>  I have read and understood all the above information (sign & date) _____									